



**Southwestern Ohio  
Council of Governments**

**Butler**  
**Hamilton**  
**Greene**  
**Warren**  
**Clermont**  
**Montgomery**

County Boards of  
**Developmental  
Disabilities**

**ANNUAL REPORT  
2021**

## Vision Statement

SWOCOG will be the center of excellence in Southwestern Ohio for **regional supports** to people with developmental disabilities and their stakeholders who support them.

## Mission Statement

To provide support and solutions to county boards of developmental disabilities through cost effective shared services that deliver value, satisfaction, and maximization of resources.

## Core Values

- Mutual Respect
- Personal Responsibility
- Collaboration and Teamwork
- Commitment
- Innovation
- Integrity and Trust

## Board Members

- Lisa Guliano, (President), Superintendent of Butler County Board of Developmental Disabilities
- John LaRock, (Vice-President), Superintendent of Greene County Board of Developmental Disabilities
- Dan Ottke, (Secretary/Treasurer), Superintendent of the Clermont County Board of Developmental Disabilities.
- Pamela Combs, Superintendent of the Montgomery County Board of Developmental Disabilities
- Megan Manuel, Superintendent of the Warren County Board of Developmental Disabilities
- Leia Snyder, Superintendent of the Hamilton County Board of Developmental Disabilities



## Operating Highlights

- Two full time positions were added to the Table of Organization; Multisystem Coordinator and Occupational Therapist.
- At the end of 2021, SWOCOG had 13 full-time employees and 3 part-time employees.
- Beside the six-member counties boards, SWOCOG contracted with nine other entities to support the needs of the counties. Four of those entities were new in 2021.
- SWOCOG provided services to two non-member county boards.
- Although the pandemic continued in 2021, SWOCOG staff met the needs of stakeholders. There was an increase in check production, increase in referrals for home modifications/ equipment, and regional trainings were held virtually.
- SWOCOG became a site for DODD to disburse COVID test to providers.
- The development of a new regional structure to support children and adults with high support needs began.

## Financial Highlights

- The annual Financial Report was filed with the State Auditor.
- The 2019 cost report audit was completed.
- The 2019-2020 state audit was completed.
- Replaced the Fiscal Coordinator.
- The fiscal staff processed over 14 million dollars more in 2021 via pass through funds.
- Credit card procedures and credit limits were restructures.
- Improved monthly reports to counties.
  - Monthly detail has been added so that counties can compare expenditures monthly. Previously, they received yearly totals.
  - Updated accounts and reports so that counties can review expenditures quickly and efficiently.
- Increased internal efficiency and organization.
  - Updated fiscal policies.
  - Developed a new form to address issues with lost checks.
  - Updated procedures on credit card receipts and payments.

## Statement of Financial Position

- SWOCOG Revenue
  - 2021 total revenue: **\$1,646,579.90**
  - SWOCOG received 101.43% of the budgeted income.
- SWOCOG Expenses
  - 2021 total expenses: **\$1,249,203.57.**
  - SWOCOG spent 79.43% of the 2021 budget.

## Services Highlights

### Eligibility Assessments

- SWOCOG employed three part-time Eligibility Evaluators who performed eligibility assessments for the Butler CB of DD; 231 evaluations were completed in 2021 versus 215 in 2020.
- One of the evaluator's retired and the vacated position was removed from the Table of Organization at the end of 2021.

### Environmental Accessibility Adaptations/Specialized Medical Equipment

- There were 427 total referrals for equipment and home modification in 2021 compared to 375 in 2020. Numbers of Referrals were as follows:

County	Home Mods	Equipment	Total
Butler	62	72	134
Clermont	34	21	55
Greene	9	17	26
Montgomery	62	77	139
Warren	28	45	73
<b>Total</b>	<b>195</b>	<b>232</b>	<b>427</b>

- Contracted with Adaptive Home Design for occupational therapy consultative services to assist with all the referrals.

### Provider Support/Provider Compliance

- Fifty compliance reviews were completed in 2021 compared to 33 in 2020.

County	Regular	Special	Total
Butler	16	2	18
Clermont	21	0	21
Clark	11	0	11
<b>Total</b>	<b>48</b>	<b>2</b>	<b>50</b>

- Participated in the state provider workgroup committee.
- Participate in monthly meeting with Butlers Quality Assurance team around compliance reviews.
- Provided 16 regional trainings for county board and provider staff and leadership teams. There were 370 unduplicated attendees that attended the trainings. DODD CEU's were offered.
- Provided two regional SSA orientations to member counties; Spring and Fall. All six counties participated and 21 new SSA's trained.

### Family Support Services (FSS) Program Administration

- During 2021, SWOCOG provided staff resources for administration and check preparation of the FSS Program for Butler, Clermont, Greene, Hamilton, and Montgomery County Boards of Developmental Disabilities. The Warren County Board received FSS check preparation only.
- A comparison of services and expenditures is as follows (data from Gatekeeper & QuickBooks for 2021):

County	Unduplicated Individuals 2021	Amount Spent 2021	Unduplicated Individuals 2020	Amount Spent 2020
Butler	687	\$248,883	535	\$212,367
Clermont	335	\$412,414	271	\$329,143
Greene	378	\$105,815	177	\$89,641
Hamilton	979	\$812,436	1010	\$619,235
Montgomery	836	\$996,670	1410	\$1,200,253
<b>Total</b>	<b>3215</b>	<b>\$2,576,218</b>	<b>3403</b>	<b>\$2,450,639</b>

### SORTA/Metro/Uber

- SWOCOG coordinates with Hamilton County DDS staff on a monthly basis to ensure compliance of program requirements, and acquisition and distribution of Metro stickers. SWOCOG assisted Hamilton County in obtaining Uber Access for users through an Uber for Business platform, which is proving to be a lower cost alternative to other Non-Medical Transportation options.

Service	Number of users
Sorta	242
Uber	71
<b>Total</b>	<b>313</b>

### Multisystem Coordination

- The development of a new regional structure to support children and adults with high support needs began.
- SWOCOG received grant dollars from DODD to support in the development of the new regional structure.
- A policy and procedure team were established.
- A referral tool and process were developed.
- Two provider agencies were identified to develop respite sites.
- Contracted with vendor to develop data basis.

## Strategic Plan Update



